



**MANCHESTER
CITY COUNCIL**

Premises Licensing Team

Telephone: +44 (0)161 234 5004
 premises.licensing@manchester.gov.uk
 Level 1 Town Hall Extension, Albert
 Square, PO Box 532, M60 2LA

**Application for Renewal of a Sex Establishment Licence pursuant to
 Schedule 3, Local Government (Miscellaneous Provisions) Act 1982**

This form should be completed and forwarded to the Manchester City Council Premises Licensing Team at the above address with the required fee. Cheques, etc. should be made payable to the Manchester City Council. Payment may also be made by credit or debit card upon request.

Important Notes

1. All questions must be answered, save where otherwise stated. If relevant questions are not answered, the application will be deemed incomplete and returned to the Applicant.
2. Any person who, in connection with an application for a grant, renewal or transfer of a sex establishment licence makes a false statement which he knows to be false in any material respect of which he does not believe to be true is guilty of an offence and liable on summary conviction to a fine not exceeding £20,000.

Part 1 – Premises Details

I/We Sandra Chan
(Insert name(s) of applicant)

apply for the Renewal of a Sex Establishment Licence as described below.

1. This renewal application is for a:

- Sex Shop
- Sex Cinema
- Sexual Entertainment Venue

Please state the Licence Number of the Sex Establishment premises to be renewed	241453
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Name and Postal address of premises Long Legs, Basement, 46A George Street
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Post town	Manchester	Post code	M1 4HF
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Telephone number	0161 2373977
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Part 2 – The Applicant

2. Please state whether you are applying for a renewal as:

- a) an individual please complete section (A)
- b) a company or other corporate body please complete section (B)
- c) a partnership or other unincorporated body please complete section (C)

(A) INDIVIDUAL APPLICANT (fill in as applicable)

You must complete and submit the form at Annex A for the individual named in this section

		Annex A completed?
Full Name of Applicant	Sandra Chan	<input checked="" type="checkbox"/>

Former name (if applicable) ¹	██████████
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¹ If the Applicant has been formerly known by a different name, please provide details

(B) A COMPANY OR OTHER CORPORATE BODY

You must complete and submit the form at Annex A for all individuals named in this section

Applicant Name ¹	
Address	
Registered number ²	
Telephone number	
E-mail address	
Previous Name (if	

¹ If your business is registered, use its registered name

² If business is not registered, put "none"

applicable) ³	
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³ If the Applicant has been formerly known by a different name, please provide details

Please state the names of: (i) the Applicant's Directors; (ii) Company Secretary; (iii) any other persons responsible for the management of the Applicant; and (iv) any persons with a shareholding of greater than 10% in the Applicant		
<u>Position</u>	<u>Name of Individual</u>	Annex A completed?
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>

Is the applicant a wholly owned subsidiary of another company or corporate body? If so state the name, place of registration and identity of its Directors and Company Secretary		
Name		
Place of registration		
Names of Directors and Company Secretary		
<u>Position</u>	<u>Name of Individual</u>	Annex A completed?
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>

(C) A PARTNERSHIP OR OTHER UNINCORPORATED BODY

You must complete and submit the form at Annex A for all individuals named in this section

Applicant Name	
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Names of Partners	Annex A completed?
	<input type="checkbox"/>
	<input type="checkbox"/>

	<input type="checkbox"/>
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Please state the names of than other persons responsible for the management of the Applicant other than the partners.		
<u>Position</u>	<u>Name of Individual</u>	Annex A completed?
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>

Questions 3-6 to be completed in all cases

3	Does the applicant have a different trading name from that given above in (A), (B) or (C)? If yes, please provide details.
	Long Legs

4	What is the Applicant's trading address?
	46A George Street, Manchester, M1 4HF

5	Will the business be carried on for the benefit of a person other than the applicant? If yes, please provide full details.
	No

6	Does the applicant operate any other sex establishment? If yes, please provide full details.
	No

Part 3 – Operation of the Business

I confirm that the following matters related to the Operation of the Business have <u>not</u> changed since the last grant of the licence, as below:	Tick to confirm
The name of the Business from that stated on the licence	<input checked="" type="checkbox"/>
Any agreement (whether written or oral) in connection with the business, other than a tenancy agreement or lease, for example, a management agreement, partnership agreement or profit share agreement.	<input checked="" type="checkbox"/>
Any requirement of the business to purchase merchandise from a particular person or body	<input checked="" type="checkbox"/>
The identity of the person responsible for the day to day management of the business at the premises, vehicle, vessel or stall ('the Manager')	<input checked="" type="checkbox"/>
The identity of the person(s) responsible for the day to day management of the business in the absence of the Manager ('the Relief Manager(s)')	<input checked="" type="checkbox"/>
The system for checking the age and right to work in the UK for all employees.	<input checked="" type="checkbox"/>
The exterior signage and advertising, including the nature, content and size of such signage and any images used.	<input checked="" type="checkbox"/>
The means taken to prevent the interior of the premises being visible to passers-by.	<input checked="" type="checkbox"/>
The window displays exhibited at the premises.	<input checked="" type="checkbox"/>
Methods for solicitation of business in public areas, e.g. through fliers, business cards, billboard advertising, personal solicitation or advertising on motor vehicles.	<input checked="" type="checkbox"/>
The age restrictions applied in respect of admissions, and how these are enforced.	<input checked="" type="checkbox"/>
The arrangements for CCTV (including the location of cameras). and for retention of recordings	<input checked="" type="checkbox"/>
The arrangements for private booths or areas for sexual entertainment, including supervision for such areas. (SEV only)	<input checked="" type="checkbox"/>
The nature of the entertainment, e.g. lap-dancing, pole dancing, stage striptease. (SEV only)	<input checked="" type="checkbox"/>
The Code of Practice for performers, as well as the methods for monitoring and enforcing compliance in it. (SEV only)	<input checked="" type="checkbox"/>

The Rules for Customers as well as the methods for monitoring and enforcing compliance in it. (SEV only)	<input checked="" type="checkbox"/>
The Policy for the Welfare of Performers as well as the methods for monitoring and enforcing compliance in it. (SEV only)	<input checked="" type="checkbox"/>
<p>If there are changes to any of the matters listed above, please provide full details.</p> <p><i>Where the Code of Practice for Performers, Rules for Customers, or Policy for the Welfare of Performers have been amended, copies must be provided.</i></p>	

Part 4 – Further Information

Please include any further information which you wish the authority to take into account here.

Part 5 – Checklist and Declaration

Checklist	Mark as appropriate
I have completed all relevant section of the application	<input checked="" type="checkbox"/>
I declare that a public notice advertising this application shall be displayed upon the premises where it may be conveniently read by the public and shall remain displayed for a period of no less than 21 consecutive days. A copy of the notice and completed statutory declaration shall be provided to the Licensing Unit.	<input checked="" type="checkbox"/>
I declare that within seven days of the date of this application a public notice advertising this application will be publicised in the legal notices column of the Manchester Evening News and an original copy of the published advertisement shall be forwarded to the Licensing Unit at Manchester City Council forthwith.	<input checked="" type="checkbox"/>
I understand that if I do not comply with the requirements above that my application shall be rejected.	<input checked="" type="checkbox"/>
I declare I have served a copy of this application on Greater Manchester Police.	<input checked="" type="checkbox"/>

I have completed Annex A for each person whose details have been included in this application	<input checked="" type="checkbox"/>
I have enclosed the relevant fee	<input checked="" type="checkbox"/>

Declaration & Signature

The following declaration must be signed in all cases

Should the information provided in relation to this application form cease to be correct, or if there are any changes in the information provided in the application form between the date the application is submitted and the date it is determined, the Applicant must advise the licensing authority immediately. Failure to do so may result in any licence issued being revoked.

I/We certify to the best of our/my knowledge and belief that the information given in this application is complete and correct in every respect. I/We agree to notify the Licensing Authority should any of the information given in this application change.

Name	████████████████████
Position in organisation	██
Date	██████████
Signature	████████████████████

Contact Details

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)			
██			
Post town	██████████	Post code	██████████
Telephone number (if any)	████████████████████		
If you would prefer us to correspond with you by e-mail your e-mail address (optional)			
██			

DOCUMENTS EVIDENCING PUBLIC NOTICE AND SERVICE *(for office use only)*

Complete copy of newspaper circulating in this area of the authority, containing advertisement of this application to be provided upon publication	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Copy of notice of application displayed on	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

or near the premises		
Copy of affidavit or statutory declaration that notice has been displayed as required by Schedule 3 paragraph 10(10) Local Government (Miscellaneous Provisions) Act 1982.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Evidence of service of this application form and all enclosures upon <i>Licensing Partnership Office at Bootle Street Police Station, Bootle Street, Manchester, M2 5GU</i> within 7 days after the date of this application.	Yes <input type="checkbox"/>	No <input type="checkbox"/>

When the application is made electronically, including all enclosures, the licensing authority will serve the Chief Officer of Police.

ANNEX A: INFORMATION ON INDIVIDUALS

Name	Sandra Chan
Former name (if applicable)	██████████
<i>If you have ever been known by a different name, please provide details above</i>	

Position in relation to Applicant (e.g. Director, Partner, Manager)	Applicant		
Date of birth	██████████		
Age	██		
Gender	██████	Female	█
Contact telephone number	██████████		
Email	██████████████████		
Permanent residential address	██████████████████████████████		
If resident at the above address for less than three years, state previous address(es)			
Previous residential addresses and dates at which you were resident at them			

Have you been resident in the United Kingdom for more than six months prior to the date of the application?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Have you ever been disqualified from holding a sex establishment licence under Schedule 3 paragraph 17 of the Local Government (Miscellaneous Provisions) Act 1982?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

Have you ever been involved in the management of a business which has had any of the following types of licence refused, refused on renewal, reviewed or revoked?				
Sex establishment licence	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Licence for the supply of alcohol	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Licence for the provision of entertainment, whether sexual or otherwise	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Personal licence under the Licensing Act 2003	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

Have you ever been convicted of a criminal offence, whether in the United Kingdom or elsewhere?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
To your knowledge are you currently the subject of any criminal investigation?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Have you had any civil legal action taken against you?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Have you ever been served with a winding up order?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Have you ever been declared bankrupt or entered into an arrangement with creditors or an Individual Voluntary Arrangement?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Have you ever been disqualified from acting as a company director?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Is there any other information which you believe the licensing authority would reasonably expect notice of or you would like the licensing authority to take into account when considering the information you have supplied?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

Is there any information in this Annex which you do not wish to be seen by members of the public?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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If you have answered 'yes' to any of the above questions please provide full details below.

[REDACTED]
 [REDACTED]
 [REDACTED]

Declaration			
I declare that the information on this form and true and complete to the best of my knowledge and belief			
Signature	[REDACTED]	Date	[REDACTED]



MANCHESTER
CITY COUNCIL

LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982

PART II, SCHEDULE 3

STATUTORY DECLARATION

Notice is hereby given that I (full names): Sandra Chan

applied on (date):

to **Manchester City Council** in respect of the premises known as:

Name: Long Legs

Address (including postcode):

Basement
46A George Street
Manchester
M1 4HF

under the provisions of the Local Government (Miscellaneous Provisions) Act 1982, Part II, Schedule 3, for the renewal of a Licence to use the premises as a Sexual Entertainment Venue

A. I certify that a copy of the required notice was displayed on the premises to be licensed (or nearby), where it could be read by the public from the outside of the building for a period of 21 (twenty one) days from 22 December 2020 up to and including 11 January 2021 and I attach a copy of that notice.

B. I attach a copy of the statutory notice published in:

THE MANCHESTER EVENING NEWS on: 29 December 2020

Signature of Applicant: [REDACTED]

Date: 13 January 2020

Note: This statutory declaration must be completed, signed and returned to:

**Premises Licensing Team, Level 1 Town Hall Extension, Albert Square,
PO Box 532, M60 2LA**